

Jamie Barlow

ADDRESS

22 Hitchens Close
Runcorn
Cheshire
WA7 6HY

PHONE

07730 345 230

EMAIL

jamie.barlow@live.co.uk

Profile

I am a proactive, adaptable and conscientious person who overcomes challenges through a questioning approach. I am articulate and diplomatic communicator with proven supervisory and motivation skills. I consistently work to the highest professional standards and thrive when working to tight deadlines and deliver performance when it really matters. I pride myself on learning new skills, both in the workplace and at home.

Skills

- Excellent health & safety awareness.
- Able to organise & motivate staff.
- Can deal with working under pressure.
- ITSAR Accredited counterbalance license.

Employment

FLT Operator, Husco International, Runcorn 2011 - 2012

Responsible for the preparation and supply of various sections, used in the assembly of hydraulic control valves. I also spent time working on the assembly and test lines working directly with the valves.

Software Developer, FileSafe, Liverpool - 2008 - 2010

I first came into contact with FileSafe when offering my services as a freelance web developer. Soon after I was employed into their I.T. Dept. where I became involved in the development of the company intranet, "client portal" and various internal web-based applications.

I was also responsible for:

- The support of our users and the equipment they used.
- The troubleshooting of any network infrastructure issues and acting as liaison to any external providers.
- The overall security of the network. A highly critical role as lots of sensitive data was between server's and clients.

- The migration of all I.T. Equipment and successful data transfer to new premises.

During my time at FileSafe I became familiar with:

- The Windows Server line of products and many of the intricacies of the client-server network topology.
- Microsoft Exchange Server 2007.
- Blackberry Enterprise Server.

Tech Guy, PC World, St. Helens - 2008

Working with "The Tech Guys" for a short period I was mainly responsible for the servicing of customer machines. In my short time however I was also provided with sales training and would regularly be active on the shop floor advising and assisting customers with purchases.

Stock Assistant, Debenhams, Runcorn - 2006 - 2007

General workhouse work as a break from I.T. Based work after thoughts of a career change. Responsibilities included:

- Acting as liaison to various stores to ensure adequate stock levels were maintained.
- Planning and execution of the relocation of several internal "departments" so that they ran in numerical order.
- Supervising and workload management of other team members.

Freelance Website Designer - 2005 - 2006

As a freelance website designer I would voluntarily approach small, local businesses and offer my services to encourage them to create a web presence. By doing so I was able to hone my skills as an aspiring web designer and earn a decent wage.

After leaving college I first starting working for various agencies doing factory and warehousing work. Duties varied from site-to-site but generally included such things as:

- Picking and packing.
- The loading & unloading of vehicles.
- Completing necessary paperwork.
- QA checks to ensure high standards were met at all times.

Education & Training

- Total Logistics Training, Liverpool - NVQ Level 1 Warehousing & Storage, 2013
- Total Logistics Training, Liverpool - ITSAR approved counter-balance FLT training, 2013
- Ergon Solutions, Widnes - RTITB counterbalance/reach truck training, 2011
- Crosby Training, Runcorn - Two week team leading course, 2008
- St. Helens College, St. Helens - Website Design, PC Maintenance, I.T. Networking, 2003
- Frodsham High School, Frodsham - GCSE standard in all core subjects, 2002

References

Dave Connoly
Manager, Husco
International

6 Rivington Road
Runcorn
Cheshire
WA7 3DT

01928 701 888

Colin Cleary
Manager, FileSafe

2 Millers Bridge
Liverpool
Merseyside
L20 8LH

0151 934 1150